



ASPEN RECREATION CENTER

ARC Advisory Committee Meeting Minutes

December 3rd, 2018

2:30pm to 4:30pm

I. Call to order by Scott at 2:35

Board Members: Scott Writer, Karen Dillion, Steven Buettow, Kelly Boggs, Sue Smedstad

Staff: Erin Hutchings and Cory Vander Veen

Committee member comments: None

Public Comments: None Present

Staff Comments: None

II. Approval of Past Minutes: Sue moved to approve, Karen seconded, and all were in favor.

III. Discussion Items:

- **Committee member status:** Scott is working on a replacement for Patrick Keelty,

IV. Updates and Progress Reports:

- Downstairs remodel:** The downstairs is open softly to the public with overwhelming positive response. We are continuing to make improvement and plan to purchase new equipment in 2019. We have a citizen committee working on suggestions for the new equipment. The desk and turnstiles are still to come. The need for extended space at the ARC is still necessary and will continue to work towards expansion.
- Recreation wide waiver:** Recreation staff has been working on consolidation of our waiver and better way to handle liability for the Aspen Recreation Center. We have worked with the attorneys and we are making progress in providing an accurate shorter version. Additionally, making sure everyone is signing in if participating in our services.
- Black Friday sale:** Recap of Black Friday sale. The sale was positive and similar to last year. We raised the price this year and in addition to



the 700 plus passes that sold we are up in the six-month pass. See attached demographics.

- d. Financial report:** We are currently sitting at 98% revenue, which is great as we approach the final month. We are making some moves to reduce temp labor in the last month and lower expenditures in the month of December.

V. Action Items:

VI. Next Regular meeting date and time

1. Date January 8th 2:30pm to 4:30pm at ARC